



Application for Non-profit Parking Permit

Shepherdstown Police Department
104 North King St
PO Box 237 (mailing)
Shepherdstown, WV 25443

To apply for a Non-profit organization Parking Permit, please complete this application. These are for employees of non-profits within the Town boundaries. You may purchase permits for up to two vehicles per organization. Permits are hanging tags that attach to the rear-view mirror of the car. They allow all day parking on streets marked for 90 minutes. Please review the [parking map](#) for those locations. Renewals occur in the month of September. Cost per permit is \$5. Applications must be made in person, with a copy of the current town business license.

Organization name: _____

Street address: _____

City State Zip

Telephone: _____ **Email:** _____

Permits:

Permit #1: _____ one year @ \$5

Permit #2: _____ one year @ \$5

Amount due for all permits: _____

Date: _____ **Signature:** _____

Print Name: _____

For Office Use:

Comments

Fee Paid
Date Paid